

DIRECTORATE OF HORTICULTURE, JAMMU

Gole Pully-Talab Tillo, Jammu
(T.No. 2501219, Fax No. 2505781)

Subject: - Allotment of funds under Demand No.12 Major Head 2401 –Crop Husbandry for the Current Financial year 2017-18.

HORTICULTURE ORDER No: 153 /ACCTTS/J of 2017
D A T E D: -03 -05 - /2017

In continuation to this office order No. 131/ACCTTS/J of 2017 dated:-10-04-2017, sanction is hereby accorded to the allotment of funds to the tune of **Rs. 2.30 lacs (Rupees Two Lacs Thirty Thousand only)** in favour of **Horticulture Information and Publication Officer, Jammu**, under the following units of appropriation to the extent shown against each for the current financial year 2017-18:-

Demand No: 12
Head Of Department: 04 Director Horticulture Jammu
Major Head of Account: 2401- Crop Husbandry
Sub Major Head : 00
Minor Head : 119 Horticulture and Vegetable Crops.
Group Head: 0099 General
Sub Head :
Detailed Head:

			(Rs. In lacs)		
Detail	Detail / Sub-Head	Detail Head Description	Amount already allotted	allotment of funds	Total
D)	2088-Director Horticulture				
1	001	Salary	35.00	0.00	35.00
2	002	T.E	0.00	0.20 ✓	0.20
3	006	Telephone	0.00	0.05 ✓	0.05
4	007	O.E	0.00	0.20 ✓	0.20
5	009	RRT	0.00	0.00	0.00
6	010	M&S	0.00	0.00	0.00
7	011	Books and Periodicals	0.00	0.25 ✓	0.25
8	014	POL	0.00	0.10 ✓	0.10
9	021	Training	0.00	0.00	0.00
10	025	Wages	0.00	0.00	0.00
11	089	Advertiisment & Publicity	0.00	1.50 ✓	1.50
		Total:-	35.00	2.30	37.30

NOTE: - (Total allotment upto date Rupees Thirty Seven Lacs Thirty Thousand only)

Note: - Expenditure should be booked under scheme code 119-0099 Non plan only

The allotment is subject to following conditions:-

1. D. D. Os shall ensure observance of the financial rules/ orders and instructions issued by the government from time to time while incurring expenditure against the allocated amounts.
2. Expenditure in respect of works be incurred only after Administrative approval/technical sanction has duly been obtained.
3. Expenditure should be booked uniformly to avoid rush of expenditure in any one or more months.
4. In no case budget grants be exceeded.
5. Revenue receipts should be...

- Each and every item of expenditure should be genuine, bona-fide and correct in respects and well within the competence of the concerned D.D.O.
8. Uniforms to orderlies/Jamadars shall not be issued till further orders during the year 2017.
 9. Provisions, if any allocated inadvertently in respect of objects of expenditure specifically banned under austerity measures should not be distributed/ incurred unless specific authorization from Finance Department is obtained and approval for relaxing the ban is specifically conveyed by the Finance Department. This will also apply to vacant posts for which specific approval/clearance shall be obtained from competent authority.
 10. **DDO while presenting the bills in the treasuries shall invariably give full details of classification on each bill in the same manner as indicated in the FD's circular No: FD- VII (GB) 2006-07 dated 4-4-2006 and endorsed by this office vide No: DHJ/ Accts / 499-514 dated 22-4-2006. A stamp may also be got prepared by the DDO for this purpose to avoid any lapse on this account.**
 11. Any deviation to these instructions shall be viewed seriously. Accountant is personally responsible to ensure the observance of these instructions.
 12. DDO shall ensure reconciliation and expenditure in respect of their offices on quarterly basis.
 13. **The expenditure should be incurred uniformly to avoid rush of expenditure in any one or more months. The department is expected to exercise restraint and curtail expenses under of under OE, TE, POL, Telephone and other service heads.**

NOTE: - (Total allotment upto date Rupees Thirty Seven Lacs Thirty Thousand only)

(Bhawani Rakwal) KAS
DIRECTOR

No: Accts/DHJ/Bgt/2017/ 1064-66
Dated: 03-05-2017

Copy to the:-

1. Horticulture Information and Publication officer, Jammu.
2. Treasury Officer, Muthi, Jammu, for information and necessary action.
3. Horticulture Order file.

Tadwin

Accounts Officer
Directorate of Horticulture
Jammu